

Small Business/Self-**Employed**

- Industries/Professions
- International Taxpayers
- Self-Employed
- Small Business/Self-**Employed Home**

Small Business/Self-**Employed Topics**

- A-Z Index for Business
- Forms & Pubs
- Starting a Business Deducting Expenses
- Businesses with **Employees**
- Filing/Paying Taxes
- Post-Filing Issues
- Changing Your Business

Apply for an Employer Identification Number (EIN) Online

Our new hours of operation are Monday through Friday 7:00 a.m. to 10:00 p.m. Eastern time.

No need to file a Form SS-4! We ask you the questions and you give us the answers. After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your EIN confirmation notice.

Purpose of an Employer Identification Number

Employer Identification Numbers are issued for the purpose of tax administration and are not intended for participation in any other activities (e.g., tax lien auction or sales, lotteries, etc.)

Daily Limitation of an Employer Identification Number

Effective May 21, 2012, to ensure fair and equitable treatment for all taxpayers, the Internal Revenue Service will limit Employer Identification Number (EIN) issuance to one per responsible party per day. This limitation is applicable to all requests for EINs whether online or by phone, fax or mail. We apologize for any inconvenience this may cause.

Is the Responsible Party For Your New Entity an EIN Previously Obtained Through the Internet?

We cannot process your application online if the responsible party is an entity with an EIN previously obtained through the internet. Please use one of our other methods to apply. See How to Apply for an EIN. We apologize for any inconvenience this may cause you.

Employer Tax Responsibilities Explained (Publications 15, 15-A and 15B)

Publication 15 provides information on employer tax responsibilities related to taxable wages, employment tax withholding and which tax returns must be filed. More complex issues are discussed in Publication 15-A and tax treatment of many employee benefits can be found in Publication 15-B. We recommend employers download these publications from IRS.gov. Copies can be requested online (search "Forms and Publications) or by calling 1-800-TAX-FORM.

APPLY ONLINE NOW

References/Related Topics

- Privacy Act Statement and Paperwork Reduction Act Notice
- · Online EIN: Frequently Asked Questions
- System Requirements
- State and Federal Online Business Registration
- Employer ID Numbers (EIN)

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Employer ID Numbers (EINs)

中文 | 한국어 | TiếngViệt | Русский

An Employer Identification Number (EIN) is also known as a Federal Tax Identification Number, and is used to identify a business entity. Generally, businesses need an EIN. You may apply for an EIN in various ways, and now you may apply online. This is a free service offered by the Internal Revenue Service. You must check with your state to make sure you need a state number or charter.

- Do You Need an EIN?
- Do You Need a New EIN?
- · How to Apply for an EIN
- How Long Will it Take to Get a Number?
- Lost or Misplaced Your EIN?
- How EINs are Assigned and Valid EIN Prefixes
- Canceling an EIN Closing Your Account
- Who is a Responsible Party?

Apply for an EIN Online

Check out our Interview-style online EIN application. No need to file a Form SS-4! We ask you the questions and you give us the answers. The application includes embedded help topics and hyperlinked keywords and definitions so separate instructions aren't needed. After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your confirmation notice. It's fast, free, and user-friendly!

Change of Ownership or Structure

Generally, businesses need a **new** EIN when their ownership or structure has changed. Refer to "Do You Need a New EIN?" to determine if this applies to your business.

Verify Your EIN

If you want to verify your EIN, see the Lost or Misplaced Your EIN page for instructions.

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References/Related Topics

- Understanding Your EIN (PDF)
- <u>Virtual Small Business Tax Workshop, Lesson 1</u> What you need to know about federal taxes and your new business
- Taxpayer Identification Numbers (TIN)
- Correcting Business Information Where a Nominee Was Used
- Change in Application for Employer Identification Number

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Online EIN: Frequently Asked Questions

If you are unfamiliar with the Online EIN application, you may find this section helpful in answering your questions

Q. When can I use my Internet EIN to make tax payments or file returns? A. Immediately.

Q. Sometimes I don't know all the information required on the application. Why do I have to complete the application online when I can send in paper or fax with missing information? A. When paper or faxed Forms SS-4 are received by the IRS with information missing, additional time is needed to process that application, delaying the issuance of your Employer Identification Number. Applicants can get their EIN much quicker if all the required information is completed.

Q. The legal name of my business includes the symbol for a dollar sign (\$). Does the IRS accept symbols as part of a business name?

A. No. The only characters IRS systems can accept in a business name are: 1) alpha (A-Z), 2) numeric (0-9), 3) hyphen (-), and 4) ampersand (&). If the legal name of your business includes anything other than those listed above, you will need to decide how best to enter your business name into the online EIN application. Following are some suggestions:

| If your legal name contains: | Then: |
|-------------------------------------|---|
| "plus" symbol (+), "at" symbol (@), | Spell out the symbol or 2) drop the symbol and leave a space. Example: If the legal name of your business is Jones.Com, then input it as Jones Dot Com or Jones Com |
| Backward (\) or forward (/) slash | Substitute a hyphen (-) |
| Apostrophe (') | Drop the apostrophe and do not leave a space. |

Q. What do I do if my entire address won't fit on your address line on the Internet application? A. IRS systems only allow 35 characters on the street address line. If your address does not fit in 35 characters, please make sure you provide the most essential address information (i.e., apartment numbers, suite numbers, etc). We'll then validate the address you've provided with the United States Postal Service's database and offer you an opportunity to make any changes to the address, if necessary.

Q. Are any entity types excluded from applying for an EIN over the Internet?

A. No. All customers whose principal business, office or agency, or legal residence (in the case of an individual) is located in the United States or in one of the U.S. Territories can apply for an EIN online. The principal officer, general partner, grantor, owner, trustor etc. must have a valid Taxpayer Identification Number (Social Security Number, Employer Identification Number, or Individual Taxpayer Identification Number) in order to use the online application.

If you were incorporated outside of the United States or the U.S. territories, you cannot apply for an EIN online. Please call us at (267) 941-1099 (this is not a toll free number) between the hours of 6:00 a.m. to 11:00 p.m. Eastern Time.

Q. What kind of help can I get from the IRS toll free EIN number if I have a problem with the

A. The IRS assistors will provide you an EIN via the phone if you cannot use the Internet application. However, IRS assistors cannot assist you with Internet problems. Call (800) 829-4933 from 7:00 a.m. to 7:00 p.m.

Q. What if I forget the number I obtained over the Internet?

A. IRS records will be updated immediately with your EIN. Simply call (800) 829-4933 and select EIN from the list of options. Once connected with an IRS employee, tell the assistor you received an EIN from the Internet but can't remember it. The IRS employee will ask the necessary disclosure and security questions prior to providing the number.

Q. Do all the EINs obtained on the Internet start with 20, 26, 27 or 45?

A. Yes. The unique prefixes (20, 26, 27 or 45) identify the EIN as a number issued via the Internet.

Q. Do I need a certain computer or software to obtain an EIN over the Internet?

A. No. You can go to IRS.gov through any computer that has Internet access. You should have a current Internet browser, which will allow you to view and complete the application process. However, you will need Adobe Reader installed if you would like to receive a confirmation letter online.

Q. What if I have trouble or can't get my number over the Internet?

A. Please call our toll free number (800) 829-4933 to receive your number immediately over the phone. If you do not need your number immediately, you can write or fax to the EIN site for your

Q. Now that I have my EIN, when can I use it to make tax deposits?

A. Based on the information you submit on your application or if you indicate you will have employees, you will automatically be enrolled in the Electronic Federal Tax Payment System -EFTPS—so you can make all your deposits online or by phone. Within a few days you will receive by mail your EFTPS enrollment confirmation, as well as a Personal Identification Number (PIN) and complete instructions for using EFTPS. You will need to wait until you receive your EFTPS information in the mail before you can make a payment electronically. Once you receive your EFTPS Confirmation Package, you can begin making EFTPS payments.

EFTPS is a service provided free by the U.S. Department of the Treasury that allows individual and business taxpayers to initiate all Federal tax payments using the Internet or phone. You can input your tax payments 24 hours a day, 7 days a week using a secure government website or an automated voice response phone system. Refer to Publication 4275, EFTPS.

References/Related Topics

Return to Online EIN Application Introduction

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